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**Heritage
Fund**



Heritage Project Officer

£28,000 p.a (Pro Rata)

Employed by the Eagles Foundation, funded by the National Lottery Heritage Fund and working closely with Sheffield Eagles Rugby League Football Club, we are looking to appoint a Heritage Project Officer.

About the role: You will implement and deliver the Eagles Foundation's "*Sheffield Eagles – the story of a Rugby League club battling against the odds*" project over two years to collect, record and share the heritage of the Sheffield Eagles Rugby League Football Club in accordance with the project plan and the terms and conditions of our National Lottery Heritage Fund grant agreement.

Initially a two-year fixed term contract, this part-time, 18.75hrs (0.5) role will engage with current and former players, staff, fans, sponsors and other associates of the Sheffield Eagles club and help to prominently position the club locally to capitalize on the heightened interest in Rugby League in the city of Sheffield as a result of the Rugby League World Cup 2021 events taking place in November 2022.

About you: You be experienced in project management and ideally have experience of delivering heritage projects funded by the National Lottery Heritage Fund. You will be able to work with and manage volunteers and have experience of developing local partnership across private, public, voluntary and faith sectors. You will be able to demonstrate that you can present information to different audiences in a range of formats and will have demonstrable experience of managing and reconciling budgets.

You will need to work irregular hours to manage our project and you will possess good communication skills to engage a range of people. You'll be passionate about sport and ideally have a keen interest in Rugby League.

How to apply: Applicants should send their CV, a covering letter of no more than 1,000 words which will explain their suitability and experience, making specific reference the person specification detailed in the job descriptions and the completed equal opportunities monitoring form (which will be kept separate from the recruitment panel).

Applications should be emailed to enquiries@eaglesfoundation.co.uk no later than 09.00 on Monday 14th February 2022.

Applicants wishing to have an informal discussion about the role should email enquiries@eaglesfoundation.co.uk and provide a contact telephone and a summary of any points of discussion.

Equal Opportunities: We are an equal opportunity employer and we will ensure that no applicant or employee receives less favourable treatment because of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.