



Disability Inclusion Officer

Job Description

Location:	Sheffield Eagles Offices	Salary:	£23,800 per annum
Hours:	37.5hrs per week (Evening & Weekends required)	Employment Type:	1 Year Fixed Term Contract

Job Purpose

Employed by the Eagles Foundation and working in partnership with The Rugby Football League and other city partners to deliver the Disability Inclusion Development Plan for Rugby League in the Sheffield City Region.

With a focus on Wheelchair, Physical Disability and Learning Disability Rugby League the Disability Inclusion Officer will raise awareness of and increase participation and interest in these variants of Rugby League against an agreed annual development plan of activity, working to make the programmes and the role sustainable by seeking additional income through grant aid, commercial revenue and participant subscriptions.

Duties and Responsibilities

Specific Duties and Responsibilities

1. Deliver the Disability Inclusion plan for Rugby League in the Sheffield City Region.
2. Work with partners to introduce, grow and develop the Eagles Foundation's programmes for Wheelchair, Physical Disability and Learning Disability Rugby League in line with the identified annual development plan.
3. Build relationships with SEND schools and service providers to and liaise with them to ensure that they are engaged and satisfied as partners of the Eagles Foundation.
4. Deliver engaging sessions across the range of disability variants as required to participants groups to a high standard, including demonstrable planning of all sessions and identifying desired outcomes.
5. Supporting the Eagles Foundation's network of part time and sessional coaches to adapt coaching sessions to cater for different ages and abilities and championing inclusion.
6. Provide, where appropriate, mentoring, support, guidance and advice to coaches, teachers, leaders and volunteers working across the disability inclusion programmes.
7. Identify and assist with funding bids and pitches to commercial partners to make the disability inclusion programme financially sustainable. Manage any funding secured and maintain records to accurately reconcile funding.



8. Work with the Sheffield Eagles to incorporate the disability inclusion programmes into match days, giving playing and non-playing opportunities to players and volunteers to improve integration and provide opportunities for development and learning.
9. Data input to manage and support monitoring and evaluation.
10. To undertake necessary CPD when required to ensure you are up to date with all requirements.

General Duties And Responsibilities

The Eagles Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be required to complete an enhanced Disclosure and Barred Service Check.

To undertake all duties and responsibilities in line with current Eagles Foundation policies and procedures, including, but not limited to those relating to health and safety; equality, diversity and inclusion; safeguarding; and financial control.

To undertake any other duties as directed by the line manager that are commensurate with the post holder's experience and this job description.

Person Specification

Minimum Essential Requirements	Assessment Method
Knowledge and Experience	
A good level of experience of Sport Development	A / I
Experience of delivering disability sport	A / I
Coaching/working experience with children and adults	A / I
Experience of developing and sustaining local partnership initiatives with a range of organisations including private, public, voluntary and faith sector	A / I
Experience of presenting information to a range of audiences	I
Experience in identifying, applying for, securing and monitoring external funding and/or service generated income	I
Knowledge of working with budgets and purchasing	I
Skills and Abilities	
Ability and commitment to work irregular hours including evenings and weekends to meet the needs of our customers and partners	A
Good ability using ICT technology (MS Word, Excel, Outlook)	A



Ability to present written reports in clear, concise and understandable form to a wide range of audiences	A / I
Excellent communication skills, including interpersonal skills as well as the ability to engage with a range of customers and at times deal with challenging behaviour	I
Ability to work to specific deadlines and on own initiatives	I
Qualifications	
Level 2 Rugby League Coaching qualification (or willingness to achieve)	A
Degree in Sports Development or equivalent experience	A
First aid certificate (or willingness to achieve)	A / I
Child protection certificate required on commencement or to be completed on Induction	A / I
Driving license and access to a vehicle	A / I

Key: A = Application. I = Interview.